



Juniper Hill School – Volunteer Risk Assessment – January 2026

<p>Purpose of Risk Assessment To ensure that any volunteers to the school are safe to be with children.</p> <p>NB: A DBS check will be carried out on all volunteers at Juniper Hill School and recorded on the school's SCR (Single Central Record).</p>	<p>People Involved All Staff – everyone at Juniper has a responsibility for safeguarding.</p>
---	--

Theme What are the hazards?	Who might be harmed and how? (Who is at special risk)	What are you already doing? (Current control measures, including those for people at special risk)	What further action is necessary? (Further control measures)	RISK LEVEL (Low, Medium, High)	Action by whom	Additional Information/ Review Notes.
<p>The volunteer isn't suitably trained. What work will the volunteer be carrying out?</p>	The children	<p>All volunteers are to complete a volunteer application form.</p> <p>School Business Manager will make sure the volunteer is clear about the work they will be carrying out.</p>	School Business Manager to allocate a Class Teacher / LSA point of contact for the volunteer to go to when working in school.	Low	SBM Appointed Teacher / LSA	It is made clear to volunteers they aren't allowed to administer First Aid
<p>The volunteer will be left unsupervised. Will the volunteer be supervised?</p>	The children	All staff know volunteers are never to be left unsupervised with a child.	All volunteers will work in classrooms / shared areas, e.g. Kingfishers when hearing children read.	Low	All staff	If the volunteer is working with one of our vulnerable children / disabled children the staff will ensure the volunteer is more closely supervised.



Juniper Hill School – Volunteer Risk Assessment – January 2026

<p>Is the volunteer safe to work with children?</p> <p>What is known about the volunteer?</p> <p>Are there any referees that can advise on suitability if the volunteer has other employment or voluntary work?</p> <p>Is the role eligible for an enhanced DBS?</p>	The children	School Business Manager will apply for an enhanced DBS for all volunteers.	All volunteers complete a volunteer application form. References are requested from all volunteers.	Low	SBM	
---	--------------	--	--	-----	-----	--

I have read, understood and agree to follow the Volunteers Risk Assessment

Signed _____ Date _____

Written September 2021